

**MINISTRY OF EDUCATION AND SCIENCE OF THE REPUBLIC OF
KAZAKHSTAN
KAZAKH-AMERICAN FREE UNIVERSITY**

«APPROVED»
KAFU President, Academician of NAS RK
E. Mambetkazиев E. Mambetkazиев
July «23» 2021



**THE WORKING PLAN OF ACADEMIC COUNCIL
for 2021-2022 academic year**

Ust-Kamenogorsk, 2021

September

1. On the results of the 2020-2021 academic year of KAFU and measures to further improve its priorities.

(information of the President of KAFU, Academician of the National Academy of Sciences of the Republic of Kazakhstan Yerezhep Mambetkazyev)

2. Problems and prospects for the development of English language programs at KAFU.

(information by the head of the Department of Foreign Languages Yuliya Novitskaya)

3. On the approval of curriculum for 1st year students of all forms of education

(information by the Director of the Department of Academic Policy Gulnar Sarsembayeva)

4. On approval of the organizational structure of KAFU for 2021-2022.

(information of the First Vice-President of KAFU Zhasulan Baikenov)

5. On approval of the cast of the KAFU Academic Council for 2021-2024.

(information of the Scientific Secretary Dinara Kozhuganova)

6. On the state and prospects of Student self-government

(information by the Director of the Student Development Center Natalya Urazova)

7. Miscellaneous.

October

1. On the tasks and prospects for the development of university departments in the 2021-2022 academic year.

(information of department heads)

2. On the results of career guidance and the admission campaign in the 2020-2021 academic year and prospects for the 2021-2022 academic year.

(information of the Head of the Marketing and Admission Office Azamat Berdibekov)

3. About approval of:

- themes of diploma works, master's and doctoral dissertations;

- individual work plans for undergraduates and doctoral students for the 2021-2022 academic year;

- forms for conducting exams in the disciplines of the 1st semester 2021-2022 academic year.

(information by department heads)

4. Miscellaneous.

November

1. On the implementation of the anti-corruption policy of KAFU and the observance of the principles of academic integrity in the 2021-2022 academic year.

(information of the First Vice-President of KAFU Zhasulan Baikenov)

2. On the preparation of materials for publication and registration of the ISBN mark in the National State Book Chamber of the Republic of Kazakhstan.

(information by the Deputy Head of the Research Department Tatyana Levina)

3. On the prospects for the development of international cooperation of the university for 2021-2022. *(information of the director of the International Cooperation Department Serik Abilov)*

4. Miscellaneous.

December

1. On the progress of implementation of the "KAFU Development Strategy for 2018-2022"

(report of the First Vice-President of KAFU Zhasulan Baikenov).

2. The work of student youth organizations of the university in 2021-2022 *(information by the director of Student Development Center Natalya Urazova).*

3. On the approval of candidates for chairmen of the SAC and candidates for the State Examination Commissions.

(information of heads of departments)

4. On the readiness to undergo the procedure for international accreditation of ACQUIN educational programs of the Department of Law and International Relations *(information by the Director of the Department of Academic Policy Gulnar Sarsembayeva)*

5. Miscellaneous.

January

1. On the results of research work in 2021. *(information of the Vice-Rector for Scientific Work and Postgraduate Education Yuliya Gavrilova).*

2. On the implementation of the decisions of the KAFU Academic Council adopted in the 1st half of the 2021-2022 academic year.

(information of the Scientific Secretary)

3. On approval of the form for conducting exams in the disciplines of the 2nd semester 2021-2022 academic year.

(information by heads of departments)

4. Miscellaneous

February

1. On the results of institute research in 2021-2022 academic year.

(information by the Director of Institute Research Center Irina Fedorova)

2. Miscellaneous.

March

1. On the employment of graduates.

(information of the deans of faculties)

2. On the development and improvement of the training of scientific personnel through magistracy and doctoral studies.

(information of the vice-rector for scientific work and postgraduate education Yuliya Gavrilova)

3. On the approval of the topics of master's theses and supervisors of reinstated undergraduates (*information from the dean of the Faculty of Business, Law and Pedagogy*)

4. Miscellaneous.

April

1. On the preparation of materials for publication and registration of the ISBN mark in the National State Book Chamber of the Republic of Kazakhstan.

(*information of the Deputy Head of the Research Department*)

2. On the course of career guidance work.

(*information by the head of the Marketing and Admission Office Azamat Berdibekov*).

3. Miscellaneous.

May

1. About approval of:

- QED for the 2021-2022 academic year;

- Curricula for the enrollment of the 2021-2022 academic year;

- Academic calendar for the 2021-2022 academic year;

- Modular Educational Programs in specialties for 2021-2022 year;

(*information by the Director of the Department of Academic Policy Gulnar Sarsembayeva*)

2. On approval of the rules for admission to the Kazakh-American Free University.

(*information by the head of the Marketing and Admission Office Azamat Berdibekov*).

4. Miscellaneous

June

1. Report of the Head of the Educational Programs of Under and Postgraduate Education on the issues of educational, research and financial activities of the university.

(*information of the President of KAFU Yerezhep Mambetkaziev*)

2. Reports on the results of research work on the implementation of individual work plans for undergraduates and doctoral students for the 2021-2022 academic year.

(*information by heads of departments*)

3. On the results of institutional research.

(*information of the Director of the Institute Research Center Irina Fedorova*)

4. On approval of the cast of the competition commission for the 2021-2022 academic year and competition for filling vacant positions of teaching staff of KAFU;

(*information by the Director of the Department of Academic Policy Gulnar Sarsembayeva*)

5. On the approval of curricular for the 2022-2023 academic year for 2nd-5th-year students.

(information by the Director of the Department of Academic Policy Gulnar Sarsembayeva)

6. Miscellaneous.

July

1. On the implementation of the decisions of the KAFU Academic Council adopted in the 2nd half of the 2021-2022 academic year

(information of the Scientific Secretary)

2. About approval of:

- reports of the chairmen of the SAC on the results of state examinations and the defense of theses, master's projects, dissertations;

- reports of structural units on the work for the 2021-2022 academic year;

- Comprehensive exam programs for the 2022-2023 academic year;

- forms of conducting the state exam in the discipline "Modern History of Kazakhstan" for the 2022-2023 academic year;

- the average annual load of teaching staff for the 2022-2023 academic year;

- the cast of the teaching staff for the 2022-2023 academic year;

- transfer score (GPA) for the 2022-2023 academic year;

- the cast and terms of office of the competition commission for the 2022-2023 academic year;

- tuition fees for the 2022-2023 academic year.

- prerequisites for applicants entering the educational programs of magistracy and doctoral studies of the Kazakh-American Free University.

(information of heads of structural divisions)

3. Miscellaneous.

August

1. On the readiness of the university for the 2022-2023 academic year.

(information of the first vice-president of KAFU, Zhasulan Baikenov)

2. About approval of:

- Curricular for 1st year students of all forms of education;

- work plan and cast of the Academic Council for the 2022-2023 academic year;

- the work plan and cast of the Rectorate for the 2022-2023 academic year;

- the cast and work plan of the Educational and Methodological Council for the 2022-2023 academic year;

- work plans of structural units for the 2022-2023 academic year;

(information of heads of structural divisions)

3. Miscellaneous.

Meetings of the Academic Council are held at least once a month. The plan of the Academic Council was discussed and approved at a meeting of the Academic Council on July 23, 2021 (Minutes No. 12).